



STATE OF ALABAMA  
Department of Finance  
Office of Indigent Defense Services

100 N. Union Street, Suite 680  
Montgomery, Alabama 36130  
(334) 242-7059  
www.OIDS.alabama.gov



Kay Ivey  
Governor

Christopher Roberts  
Director

Bill Poole  
Director of Finance

MEMORANDUM

To: All Members of the Alabama State Bar

From: Chris E. Roberts *ck*  
Division Director, Office of Indigent Defense Services

Date: June 13, 2024

Re: *Contract Application*

Attorneys seeking a contract in a judicial circuit utilizing contract counsel for the provision of indigent defense services must complete the application available on-line at <https://finance.alabama.gov/media/wvknfxsv/contractattyappl7-17.pdf>. The application must be completed and either mailed, emailed or faxed to the Office of Indigent Defense Services no later than July 31, 2024. The contact information for the Office of Indigent Defense Services is as follows:

Mailing: P.O. Box 302598, Montgomery, AL 36130-2598  
Email: [oids@oids.alabama.gov](mailto:oids@oids.alabama.gov)  
Fax: (334) 353-4405

The applications will be forwarded to the Indigent Defense Advisory Board for each respective circuit. The Indigent Defense Advisory Board will review each application and select its recommendations for contract counsel for that circuit as provided in Alabama Code Section 15-12-1, et.al.