

## STATE OF ALABAMA Department of Finance Office of the Director

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Bill Poole Director of Finance

Kay Ivey Governor

Christopher Roberts OIDS Director

## MEMORANDUM

DATE: November 15, 2024

TO: All State Agencies, Judges, and Indigent Defense Attorneys

FROM: Chris Roberts, OIDS Director

RE: OIDS office location closing due to renovation

Effective November 18, 2024, OIDS will transition to remote work during building renovations at 100 N Union St, Suite 680. The renovation project is estimated to take six weeks. OIDS will continue standard business operations, including fee declaration audits, during normal business hours. Any correspondence should be emailed to the appropriate staff person or to <a href="mailto:oids@oids.alabama.gov">oids@oids.alabama.gov</a>. You may also contact our office at (334) 242-7059. Should you require an in-person visit to our office, please contact us to make such arrangements.