



STATE OF ALABAMA
Department of Finance
Office of Indigent Defense Services

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Montgomery, Alabama 36130
(334) 242-7059
www.OIDS.alabama.gov



Kay Ivey
Governor

Christopher Roberts
Director

Bill Poole
Director of Finance

MEMORANDUM

To: All Members of the Alabama State Bar

From: Chris E. Roberts
Division Director, Office of Indigent Defense Services

Date: July 28, 2025

Re: *Contract Application*

Attorneys seeking a contract in a judicial circuit utilizing contract counsel for the provision of indigent defense services must complete the application available on-line at <https://finance.alabama.gov/media/wvknfxsv/contractattyappl7-17.pdf>

The application must be completed and either mailed, emailed or faxed to the Office of Indigent Defense Services no later than July 31, 2025. The contact information for the Office of Indigent Defense Services is as follows:

Mailing: P.O. Box 302598, Montgomery, AL 36130-2598
Email: oids@oids.alabama.gov
Fax: (334) 353-4405

The applications will be forwarded to the Indigent Defense Advisory Board for each respective circuit. The Indigent Defense Advisory Board will review each application and select its recommendations for contract counsel for that circuit as provided in Alabama Code Section 15-12-1, et.al.